

OFFICIAL MINUTES

Cemetery Commission Meeting

April 22, 2015

In Attendance: Mike Horne Chair, Sharron Champagne, Denise Cascio Bolduc, and Jessica Call

Meeting was called to order at 4:00

The Agenda was reviewed

Minute review March 11, 2015 approved with changes

Public Input/requests: Report of a toppled head stone at Davis-Cate Cemetery

Record Keeping: 1 lot sold in Martins Cemetery, Lot 305

1 Urn Burial in Martins Cemetery Lot 305 on 4/19/15 Caryl Ahern

Budget: Have expended \$533 of \$850 to date. Since last meeting, paid Boston Scanning \$20 and \$93 or 30% of post to Belisle Granite

Old Business:

Riverside sign is not ready will be ready by mid-May. We would like to have the post hole dug and post delivered May 7 or 8. Denise will contact Belisle after Mike gets go-ahead from Town.

Filing cabinets in DPW facility were moved to Town Hall 2<sup>nd</sup> floor file storage room. Mike was given set of keys and has the go-ahead to make 2 more sets of keys.

We will inspect tombs at Heads and Martins at later meetings

We will update prices and fees as we make changes to regulations

Continuing to enter interment records into Cemetery Find

New Business:

Fence at Riverside was pushed back over the winter 3-5in. Mike will draft letter to Town and contact Blue Ribbon to see about best fix.

A few sections of fence at Heads has fallen down Sharron will contact American Fence to get a price for materials; Mike will talk to Phil to see if Town can install.

Complaint of neighbors of Heads about memorial cemetery lights on graves. Mike will email them the regulations, which do not exclude them, and tell them that this issue will be addressed in the regulations update.

We can spend up to \$50 for Memorial Day flowers for perpetual care graves, the money will come out of interest from the trust fund. Sharron will see if Lavallo Farms will charge the Town.

Homemade upright cross on Howel lot at Martins does meet regulations

New POC at DPW to coordinate opening and closing graves needed for new template for grave opening for traditional burial

Discussion about DPW staff changes - our contacts are still good

Denise will check that Regulations are being given when a lot is purchased

Next Meeting: May 27, 2015 4pm Meet at Heads and then move to town Hall

Meeting Adjourned 5:30